Professional Summary:

Experienced Internal Auditing professional with over 15 years of expertise in risk assessments, audit planning, and compliance. Proficient in using tools like Teammate and various ERPs. Knowledgeable about COSO ERM, UAE Personal Data Protection Law, UK Bribery Act, and US FCPA. Adept at delivering high-quality audit reports, providing actionable recommendations, and driving process improvements. Exceptional team leader and communicator skilled in cross-functional collaboration.

Key Skills

- Internal Controls and Compliance
- Risk Assessment & Management
- Financial and Operational Audits
- Root Cause Analysis in Auditing
- Audit Committee & Board Reporting
- Process Documentation & Improvement
- Development of Audit Policies & Procedures
- Special Investigations & Compliance Reviews
- Stakeholder Engagement
- Cross-functional Collaboration

Work Experience

Etisalat Services Holding (ESH) is a part of Etisalat- UAE Specialist-Financial & Operational Auditor

Nov. 2013 to date

Jan 2009 – Aug 2013

- Assisted in developing 3 year's Audit Plan for 7 business units (including Etisalat Facilities Management, Emirates Data Clearing House, Tamdeed Projects, Etisalat Information Services, Etisalat Academy, Ebtikar Cards Systems and eMinds) and the Holding Company.
- Conducted financial and operational audits, informing 15% cost savings initiatives and shaping corporate strategies, contributing to 10% increase in revenue.
- Developed system notes, flow charts using specialized software tools, and audited working papers to meet auditing standards, providing 20% more reliable evidence for findings and recommendations.
- Evaluate the effectiveness and efficiency of internal controls, risk management processes, and governance practices and recommends improvements to controls, processes, and procedures to mitigate risks and enhance operational efficiency.
- Delivered risk-rated internal audit reports to Board of Directors and CEO facilitating informed decision-making with 20% increase in risk mitigation strategies implementation.
- Delivered risk-rated internal audit reports to Board of Directors and CEO facilitating informed decision-making with 10% increase in risk mitigation strategies implementation.
- Draft and disseminate risk rated internal audit reports to Board of Directors and the CEO of the company.
- Implemented follow-up procedures to ensure compliance with enterprise-wide strategic risks, reducing vulnerabilities by 30% and enhancing overall risk management practices.
- Developed Enterprise Risk Management Policy for company, resulting in 30% reduction in financial risks and 60% increase in compliance efficiency.
- Preparing the consolidated Top Risk Profile of ESH to the ERMC and Executive summary for the Board Risk Committee quarterly to provide an update on the status and management of key risks.
- Led the development, approval, and subsequent implementation of the ESH Risk Appetite Framework. This includes leading the working group in different business units within ESH to develop the respective risk appetite and tolerances and further develop the monitoring mechanism through KRIs against each risk category and tolerance level.

Al Tayer Group, United Arab Emirates Internal Auditor

- Responsible for conducting audits of different divisions and business (Finance and Operational audit), preparing risk assessment for various business sectors, updating the business processes followed, supervising and reporting for store audits, conducting investigations, reviewing work of sub-ordinates, preparing audit reports and presenting the same to management
- Initiating risk based annual audit plans to maintain the priorities of internal audit activity in line with organization's goals and objectives.
- Providing assurance on adequacy and effectiveness of management controls, systems, and processes for protecting company assets while delivering impactful information on current standing of business processes. Restricted

- Completing regulatory compliance, operational and security audits for all departments of the company.
- Supervision of Store audits (planning, scheduling and reporting 250 stores across GCC), Human Resource (HR), Marketing, Information Technology, Government Relations (GR) Investigations
- Worked with Senior Management on Special assignments for Risk Assessments

Wenham Major Limited, Pakistan Senior Accountant

- Preparation of financial statements of clients from UAE and UK for both statutory and management purposes.
- Supervising and processing of client assignments conducted on accounting software such as SAGE LINE 50, WINFORECAST.
- Managing the overall risk (identifying, classifying, mitigating risks)

Deloitte Touché & Tohmatsu, Pakistan Audit Associate

- Prepared financial statements in accordance with IFRS, US GAAP and other regulatory frameworks.
- Advised clients on audit, internal controls and compliance matters, creating detailed audit strategies and plans and advising on the implementation of the same
- Carried out complete analysis of the accounting & internal control system of various textile units and thereafter designed and successfully implemented a newly revamped system
- Led special assignments such as Internal audit of textile spinning units Financial restructuring and determination of loan liability of textile unit - Analysis of financial performance of textile composite unit -Financial analysis – projections - investment appraisals and feasibility studies - Cost & benefit analysis - Risk assessment of the processes using Risk & Control Matrix (RACM)

Education

Bachelor's degree in Commerce (B. Com), University of the Punjab, Lahore, Pakistan (2000) Fellow Chartered Certified Accountant, (FCCA), ACCA, UK (2008) CPA Ireland- Member –April 2024.

Jul 2007 – Jul 2008

Jan 2002 - Dec 2005